

Risk assessment – Covid-19 and use of Campsite and Club House facilities

Company name: BGGC

Assessment carried out by: Rob Thompson (Health & Safety Officer) & Greg O'Hagan (Chief Flying Instructor) & Sid Smith & Alison Mulder (Instructors)

Date assessment was carried out: 10th July 2020 – Updated by AD 15th July 2021 to reflect latest govt guidance

BASIC PRINCIPLES

Social Distancing – close proximity (<2m) should be minimised by doing things ALONE (if safe to do so) in the first instance. If assistance is required social distancing protocols shall be adhered to. In the unlikely situation close proximity is required, additional precautions e.g. face coverings, should be used.

Hygiene – when handling equipment, contact should be minimised in the first instance – equipment required to be touched should be cleaned and sanitised before the first use of the day, and then after the last use of the day with appropriate cleaning materials e.g. disinfectant wipes. The regular washing of hands or application of hand sanitiser is encouraged.

Vulnerability Considerations – the vulnerability of other members using the campsite and club house facilities is recognised. They must understand the risks and whether they can manage those to acceptable levels, if necessary additional mitigations need to be put in place.

Consideration should be given to those that will be using the facilities after you.

What are the hazards?	Activity	Who might be affected	What action do you need to take to control the risks?	Who needs to carry out the action?
A person with an undiagnosed infection contaminates the facilities, giving potential for onwards transmission.	Using Facilities	Staff, Members and Campsite residents	Mitigations include <ul style="list-style-type: none"> • sanitising hands before entry, • minimising time in the facilities • touching only those items absolutely necessary for the purpose of the visit • wearing of face coverings indoors • Members must not enter the club office unless invited. 	Members & Campsite residents
Catching COVID-19 from using facilities after another member who has the virus.	Campsite Toilet and Shower Facilities	Campsite residents	Following instructions/Signage First person in at the beginning of EACH day cleans facilities with the associated equipment and signs associated sheet. When inside campsite facilities a face covering should be worn. Clean surfaces touched after using facilities this may include taps, door-handles, etc. Windows and doors should be secured open to provide natural circulation and not provide a confined space, while maintaining appropriate levels of privacy.	Campsite residents
	Clubhouse Kitchen, Bar, Toilet and Shower facilities	Members and Campsite residents	Occupancy of the members' kitchen should be restricted to one person at a time and users should thoroughly clean utensils and surfaces before and after use with hot water, soap and/or disinfectant wipes and put items used away again The clubhouse bar may be used with one person at a time serving, however users must wash up all glasses and thoroughly clean all surfaces	Members and Campsite residents

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			<p>and equipment with hot water, soap and/or disinfectant wipes.</p> <p>Indoor clubhouse communal areas may be used but if there are more than 6 occupants face coverings should be worn and social distancing measures followed.</p> <p>Face coverings should be worn when indoors unless eating or drinking.</p> <p>Clean surfaces touched after using facilities this may include taps, door handles, window latches, etc.</p> <p>Doors should be wedged open to provide natural circulation and not provide a confined space while maintaining appropriate levels of privacy.</p>	
	Follow Up		Campsite users must notify the club if they subsequently test positive for Coronavirus.	Campsite residents

More information on managing risk: www.hse.gov.uk/simple-health-safety/risk/